



DeMarcos Holland  
Principal



# Villa Rica Middle School

TEACHING, LEARNING, CARING



Michael McPherson  
Asst. Principal

## V.R.M.S Extended Day Program

Dear Parents:

In an effort to better serve the individual needs of every student, Villa Rica Middle School will offer an academic after school program. The Villa Rica Academic Extended Day Program will be a voluntary program designed to help students improve their math skills. Certified teachers and support staff will assess students and provide individualized and small group instruction. Students will be involved in learning activities geared toward their specific needs.

The program will begin on November 2 and is expected to continue through the spring. After school will be on **Monday's** and **Wednesday's** beginning at **3:30 and concluding at 5:15.** The program is completely voluntary and is offered at no cost to the student. All students must adhere to the following procedures and policies:

**-Attendance** --- Student attendance is important to the success of the program. Any student who misses more than one day per week, unexcused, will be dropped from the program.

**-Discipline** --- The existing discipline policy and procedures of Villa Rica Middle will be enforced. Any behavior that necessitates an office referral will result in the student being dropped from the program immediately.

**-Dismissal** --- Students will be dismissed promptly at 5:15. Consistent late pick-up can result in dismissal from the program. Parents are responsible for transportation and may pick students up in front of the school. Only persons designated on the permission form may pick up students that participate.

If you are interested in having your child attend the Villa Rica Middle School Extended Day program, please fill out, sign, and return the permission form that is on the reverse side of this letter.

Sincerely,

DeMarcos Holland, Principal



Date: \_\_\_\_\_

Extended Day Permission Form

I give my child permission to participate in the Villa Rica Middle School Academic Extended Day Program. I understand that the program will be held **Monday's** and **Wednesday's** beginning at 3:30 and ending at 5:15 and that I must provide transportation for my child. I have read the attached cover letter and understand that my child must abide by the policies and procedures.

Students Name \_\_\_\_\_

Grade \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_

Parent Name \_\_\_\_\_

Phone \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Names of other individuals who can pick this student up:

Name \_\_\_\_\_

Phone \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_

Name \_\_\_\_\_

Phone: \_\_\_\_\_